

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE JULY 6, 2021 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Tuesday, July 6, 2021 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Tom Santelli	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Donald Lawson	Commissioner
Bob Clutter	County Attorney

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Santelli opened the meeting at 9:04 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Meeting minutes for June 7, 2021 and June 21, 2021 were tabled.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

- 1) Acceptance of maintenance bond for 65 Commerce Park buildings 2 & 3 for storm drains, offsite storm sewer, and infrastructure in the amount of \$112,675.00.
Commissioner Wolfe moved to approve accepting the maintenance bond for 65 Commerce Park buildings 2 & 3. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 2) Amy Nooning, Legal Counsel for the Town of Zionsville, sent County Attorney Bob Clutter a drafted resolution for the transfer of Bridge 207 and the right-of-way to the Town of Zionsville. Bob will be drafting a similar resolution for the next commissioners meeting for their consideration and adoption if they choose to move forward with the transfer. Commissioner Santelli commented his concern regarding one of the adjacent property owners, Mary Brown, has expressed concern with traffic and parking and she would like to be able to provide input. No action taken at today's meeting.
- 3) Reminded the commissioners that it is time to consider redistricting based on the 2020 Census. The commissioners, as well as the County Council, must have the plan filed by December 30, 2021. The final numbers for the census might not be available until late August / early September. Commissioner Santelli asked when the last time was the commissioners looked at redistricting. County Attorney Bob Clutter replied that it was 10 years ago after the last census. He recommended the County Commissioners and County Council begin working together to develop their plans.

- 4) Owner's representative services agreement with Veridus Group for the Boone County Justice Center project. The services will be billed as hourly with a not-to-exceed of \$120,000 for the scoping and planning period. The total fee will be dependent upon the total cost of the project.

Commissioner Wolfe moved to approve the owner's representative services agreement with Veridus Group. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF ACKNOWLEDGE RECIEPT OF
REQUEST FOR PROPOSAL (RFP) RESPONSES FOR PUBLIC SAFETY PROJECT**

County Attorney Bob Clutter presented the three RFP responses received:

1. Performance Services
2. GM Development
3. Garmong Construction Services

Veridus Group proposes scheduling 45-minute interviews with all three companies in the upcoming weeks.

Commissioner Lawson moved to take RFP responses under advisement. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

**IN THE MATTER OF SECURITY PROS AGREEMENT
FOR ACESS CONTROL ENGANCEMENTS 2021
AND
SECURITY PROS AGREEMENT
FOR HOSTED SURVEILLANCE MIGRATION**

Sean Horan, IT Support, presented the Security Pros agreements for access control enhancements for 2021 and hosted surveillance migration. IT Support staff, Sheriff Nielsen, some Boone County Sheriff's Office staff, and Capital Investments Director Max Mendenhall met with Security Pros on several occasions. They did walkthroughs of all the county buildings and analyzed the need for replacing the existing camera system. The proposal is to replace the existing cameras and door systems with more modern technology. They will also be filling in a few holes. The county is currently not meeting the requirements put forth by the County Council with regards to retention at all the various county buildings. The solution presented today guarantees that we will be meeting those requirements. Commissioner Santelli asked about the searchability. Sean responded that it is a completely different platform than what we have been using. It has a lot of AI availability with the new solution as technology continues to improve. The county will be in a great position to take advantage of those technology improvements.

Total cost for the access control enhancement 2021 project is \$18,527.27

Total cost for the hosted surveillance migration is \$582,981.33

County Attorney Bob Clutter had a few minor revisions to the agreements.

Commissioner Wolfe moved to approve Security Pros agreement for access control enhancements for 2021 contingent to Security Pro's accepting the County Attorney's revisions. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

Commissioner Wolfe moved to approve Security Pros agreement for hosted surveillance migration contingent to Security Pro's accepting the County Attorney's revisions. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF ORDINANCE 2021- 06
APPROVING SPEICAL PURCHASE UNDER I.C. 5-22-10**

County Attorney Bob Clutter presented Ordinance 2021-06 approving special purchase under I.C. 5-22-10 and read it aloud in pertinent parts pursuant to state law.

Commissioner Wolfe moved to approve Ordinance 2021-06. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF COMMUNITY CORRECTIONS GRANTS

Michael Nance, Community Corrections Director, presented the following Community Corrections Grants for Calendar Year 2022:

1. Community Corrections Grant
2. Drug Court Grant
3. Jail Treatment Grant
4. Pre-Trial Grant
5. Prosecutor's Diversion Grant
6. Work Release Grant

They are requesting similar amounts of money asked for in years past. Additional money in pre-trial for drug court is being requested. That program is rapidly growing, which in result means additional staff is needed. Commissioner Santelli asked what is the impact of the drug court? Michael Nance responded supervising people in a way that reduces recidivism as proven from in being used utilized throughout the state. The impact may not be seen immediately, we should be looking at it as a long term approach. The program is very labor intensive. We need to get the right people into the program so that they can start to address their substance abuse issue and get their lives back on track. Commissioner Santelli asked if the program would include mental health counseling? Ashley McClure, Pre-Trial Coordinator, commented that it will. The targeted population are the individuals that are high risk, high need who have continued to re-enter the system and have failed at all other types of community supervision. This will include intensive contact with staff and the judge weekly with wrap around services – individual, family, and substance abuse therapy.

Commissioner Lawson moved to approve the letter of support for the Community Corrections Grant submissions. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

**IN THE MATTER OF GUTS ADDENDUM TO
TAX SALE PROFESSIONAL SERVICES AGREEMENT**

County Attorney Bob Clutter presented the addendum to the Government Utilities Technology Service, Inc (GUTS) tax sale professional services agreement executed in 2011 to extend the contract for another two years, expiring December 31, 2022. No other changes.

Commissioner Wolfe moved to approve presented the addendum to the Government Utilities Technology Service, Inc (GUTS) tax sale professional services agreement. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF EMPLOYEE HANDBOOK UPDATES

Megan Smith, Human Resources Director, presented the amended COVID-19 policy.

Commissioner Wolfe moved to approve the amended COVID-19 policy in the Employee Handbook. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF TOKIO MARINE INSURANCE POLICY RENEWALS

County Attorney Bob Clutter presented the Tokio Marine Insurance policy renewals. Tokio Marine Insurance had raised the property and casualty premiums about \$175,000 for next year. Bob Clutter, Dan Lamar, and Kyle Clouser had some very lengthy discussions with Tokio Marine and made some modifications to the existing policy. The renewal is now roughly a \$100,000 increase. Some of the changes are:

- Increase the deductible for comprehensive and property
- Increase the deductible for police liability and general liability
- Increase IT coverage

The policy renewal was to be executed no later than June 30th and County Attorney executed on the commissioner's behalf.

Commissioner Lawson moved to approve ratifying the policy renewals with Tokio Marine Insurance. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF USI AUTHORIZATION TO PROCEED 2021 SMALL STRUCTURE INSPECTION AND INVENTORY

Nick Parr, Highway Director, presented USI's small structure inspections and inventory authorization to proceed form for Boone County's on-call assignment. USI will assist Boone County Highway Department (BCHD) personnel to perform field inspections of existing Boone County Small Structures, utilizing current inventory with a project fee not to exceed \$68,000. The structures were last inspected in 2014. Partnering BCHD staff with USI will keep the cost well below expected cost of a countywide inspection that had been anticipated.

Commissioner Wolfe moved to approve USI authorization to proceed 2021 small structure inspection and inventory. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

There was none at this time.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Coroner's Office – Justin Sparks
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right-of-way permit (#202110039) for AT&T at CR 300 S from Michigan Road to CR 780 E for placement of 17,467 feet of overhead lines. A \$15,000 bond is recommended. The Boone County Highway Department recommends approval.

Commissioner Lawson moved to approve the construction in right-of-way permit (#202110039) for AT&T. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 2) Construction in right-of-way permit (#202110040) for Boone REMC at 5200 Middle Jamestown Road to bore from south side of road to north side to provide power to new house. There is a \$5,000 blanket bond on file. The Boone County Highway Department recommends approval.

Commissioner Wolfe moved to approve the construction in right-of-way permit (#202110040) for Boone REMC. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 3) Construction in right-of-way permit (#202110041) for Miller Pipeline at 6528 Deerfield Way for one tap pit to provide new gas service. There is a \$5,000 blanket bond on file. The Boone County Highway Department recommends approval.

Commissioner Wolfe moved to approve the construction in right-of-way permit (#202110041) for Miller Pipeline. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 4) Construction in right-of-way permit (#202110042) for TDS Telecom at CR 275 N just north of CR 750 E, small structure MA-033 to move the communication line. The Boone County Highway Department recommends approval without the fees due to the relocation being the County's project.

Commissioner Lawson moved to approve the construction in right-of-way permit (#202110042) for TDS Telecom. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 5) Construction in right-of-way permit (#202110043) for Lumen/OCM Engineering at CR 200 S and CR 800 W, small structure JE-016 to relocate the utilities. The Boone County Highway Department recommends approval without the fees due to the relocation being the County's project.

Commissioner Wolfe moved to approve the construction in right-of-way permit (#202110043) for Lumen/OCM Engineering. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 6) 2021 Community Crossings application for call #2 for bridge 217 replacement. The total project cost estimate is \$1,403,000. Boone County will be responsible for 70% of the cost of the project. Total community crossings funds requested is \$431,655.

Commissioner Lawson moved to approve the letter of support for the 2021 Community Crossings application for call #2 for bridge 217 replacement. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 7) Beaty Construction's change order #1 for the rehabilitation of bridge 311. The change order increases the original contract amount by \$4,858.11 bringing the new contract price to \$883,858.11. The changes include additional materials required for slope wall replacement and reduction of work on the east bridge approach due to an upcoming City of Lebanon project.

Commissioner Wolfe moved to approve Beaty Construction's change order #1 for the rehabilitation of bridge 311. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 8) Butler Fairman & Seufert (BF&S) task order #19 for bridge 223. BF&S will perform inspection services on components of construction for bridge 223 for a not to exceed amount of \$25,000.

Commissioner Lawson moved to approve Butler Fairman & Seufert (BF&S) task order #19 for bridge 223. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

- 9) Lawson Farms Excess Weight or Dimensions Bond for CR 450 W from US 52 to SR 47 in the amount of \$75,000.00

Commissioner Wolfe moved to approve to accept the Excess Weight or Dimensions Bond for Lawson Farms. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Lawson moved to approve Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Lawson moved to adjourn the Boone County Commissioners' Meeting at 9:57 AM on Tuesday, July 6, 2021. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.